

HSE ANNUAL GOALS

EMPLOYEE: Joe Doe

SUPERVISOR: John Smith

DATE OF REVIEW: January 15, 2018

| Item # | Goals to be Completed | Target Date | Verified by | Additional Comments |
|--------|---|-----------------------|---------------------|---|
| 1. | Lead one safety meeting | March 3 rd | John Smith | Discussed hazards of roads during break-up |
| 2. | Participation in one facility inspection | July 31 st | Mary Smith | |
| 3. | Submit completed vehicle inspections as required each month | Dec 13 rd | Bob Fleet (Foreman) | Inspection booklet is always handed on Friday and is always done right. Monthly inspections confirmed |
| 4. | Submit one Hazard Report each quarter | Dec 30 th | John Smith | Joe submitted others but it is confirmed that each quarter at least one was submitted. |
| 5. | Etc. | | | |